



BOOKING FORM FOR CASUAL HIRERS

NAME OF HIRER.....

NAME OF ORGANISATION (IF APPLICABLE)

ADDRESS

.....

EMAIL ADDRESSTELEPHONE NUMBER

DATE/S REQUIRED.....Time From:..... Time To.....

Please make sure you include adequate time for set up/clear down when you calculate hours required.

Hourly Rate = £16.00 per hour - discretionary discount applied at booking for community organisations.

REASON FOR HIRE.....

ESTIMATED NUMBERS ATTENDING ALL Party Hire requires a £25 cleaning fee to be added

YOUR CONTRACT

Number of hours required @ £16 = £

Cleaning Fee for Party Hire @ £25 = £

TOTAL AMOUNT PAYABLE = £

TERMS OF PAYMENT

Bank details: Lloyds Bank Sort Code 30-93-18 Account No. 17851268

PLEASE REFERENCE 'HIRE' WHEN MAKING PAYMENT

TERMS OF CANCELLATION

Cancellation within 48 hours of booking date/time will result in NO refund being issued.
Cancellations made before this time will receive a full refund less a 20% admin fee.

THE HIRER HEREBY ACCEPTS ALL THE TERMS AND CONDITIONS OF HIRE AS DETAILED ON PAGES 1 & 2

Sign: Date:

Organisation: Job Title:

Accepted on behalf of TPHP. SignedDate¹

¹ BOOKING FORM CASUAL HIRERS